

# Labor Force Survey Field Questionnaire Q4/2023

Workforce Statistics Department - GASTAT

**A: INFORMATION CONFIRMATION FOR HEAD OF HOUSEHOLD (CAPI)**

A_00	Dwelling status code for CAPI light exercise		
1visits	For housing only	01	→E
1visits	For housing and work	02	→E
1visits	For housing and working in the seasons	03	→E_02=14 Close Survey
1visit	For housing and partially occupied	04	→E_02=14 Close Survey
1visit	Public housing	05	→E_02=14 Close Survey
1visit	Work camp	06	→E_02=14 Close Survey
1visit	Furnished apartments permanently occupied with families	07	→E
3visits	Vacant and habitable	08	→E_02=14 Close Survey
1visit	Under construction	09	→E_02=14 Close Survey
3visits	Furnished apartments not occupied with families	10	→E_02=14 Close Survey
1visit	Only for work	11	→E_02=14 Close Survey
1visit	Furnished apartments occupied with families temporarily	12	→E_02=14 Close Survey
1visit	Vacant and for work	13	→E_02=14 Close Survey
1visit	Vacant and under removal	14	→E_02=14 Close Survey
1visit	Chalet/lounge	15	→E_02=14 Close Survey
3visits	<p>Unknown status The final status of unknown will only be assigned on the third visit. It will only be assigned if no confirmation of occupied nor vacant status can be done with a neighbor, and if it is not possible to observe other indications of whether the dwellings occupied or vacant.</p> <p>Cases where <b>unknown</b> status can be used:</p> <ul style="list-style-type: none"> <li>• No contact with or sign of a person living at the dwelling, and a high wall prevents the interviewer from observing any signs of occupancy or vacancy (such as presence or absence of a car, lights on, etc.).</li> <li>• A multi-unit building with no manger/janitor and no observable signs of occupancy or vacancy, and no contact with a neighbour.</li> </ul>	16	→E_02=15 Close Survey
1visit	vacant, ready for living and used/occupied in the seasons(not categorized as a usual place of residence)	17	→E_02=14 Close Survey
1visit	Uninhabitable	18	→E_02=14 Close Survey
1visit	Vacant land	19	→E_02=14 Close Survey
A_01	I'm from the GASTAT. My name is ... May I speak with (prefill contact NAME)? (WRITE DOWN THE NAME OF THE PERSON WHO MUST BE INTERVIEWED)	Speaking/Available	01
		Not available	02 →A_03b
		Nobody with that name lives here	03 →A_06
		Household changed	04

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		A dwelling that is determined to be suitable for occupancy but no answer	05	→E_02=13
A_02	I am talking to you regarding the Labor Force Survey. You were informed about upcoming participation in the Labor Force Survey (enter date of CAPI light interview/SMS receipt), May I continue with the interview now?	Yes	01	→A_09
		No	02	
A_02a	No problem, may I ask you what is the reason why you are not able to continue the interview now?	Busy at the moment	01	
		Not interested	02	→E_02
		Other	03	
A_03	Could I speak with another adult member of the household? [THIS IS A CONFIRMATION FOR THE HEAD OF HOUSEHOLD TO ALLOW TO CONTINUE THE CONVERSATION WITH ANOTHER MEMBER OF THE HOUSEHOLD]	Yes	01	→A_09
		No	02	
A_03a	And may I know what time would be more suitable for you to continue the interview?	DD MM YYYY, HH MM	01	→E_02
A_03b	As (prefill contact NAME) is not available, could I continue the interview with you or another adult member of the household?	Yes	01	
		No	02	→E_02
A_04	I am talking to you regarding the Labor Force Survey. You were informed about upcoming participation in the Labor Force Survey (enter date of CAPI light interview/SMS receipt), May I continue with the interview now?	Yes	01	→A_09
		No	02	
A_04a	No problem, may I ask you the reason why you are not able to continue the interview now?	Busy at the moment	01	
		Not interested	02	→E_02
		Other	03	
A_04b	And may I know what time would be more suitable for you to continue the interview?	DD MM YYYY, HH MM	01	→E_02
A_06	Is this your number (TELEPHONE NUMBER)?	Yes	01	
		No	02	→A_08
		Do not know	03	→A_08
A_07	Does anyone who was living with you at that address still live there?	Yes	01	
		No	02	→E_02
		Do not know	03	→E_02
A_08	Could you provide me with the current telephone number for that address?	Enter telephone number: _____		
A_09	I would like to confirm your National ID. Is it (NATIONAL ID)?	Yes	01	→ next individual
		No, but I can provide an updated one	02	
		No, I don't want to provide this information	03	→ next individual
		No, I don't know my National ID	04	→ next individual
A_10	Could you provide me with your current National ID?	Enter National ID: _____		

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**A: INFORMATION CONFIRMATION FOR HEAD OF HOUSEHOLD (CATI)**

<b>A_01</b>	Hello, I'm calling from the GASTAT. My name is ... May I speak with (prefill contact NAME)? <b>(WRITE DOWN THE NAME OF THE PERSON WHO MUST BE INTERVIEWED OVER THE PHONE)</b>	Speaking/Available	01	
		Not available	02	→A_03b
		Nobody with that name lives here (you have dialed wrong number)	03	→A_06
		Household changed, but phone number correct	04	
<b>A_02</b>	I am calling regarding the Labour Force Survey. You were informed about upcoming participation in the Labor Force Survey (enter date of CAPI light interview/SMS receipt), and you are receiving this call to carry out a short interview. May I continue with the interview now?	Yes	01	→A_05
		No	02	
<b>A_02a</b>	No problem, may I ask you what is the reason why you are not able to continue the interview now?	Busy at the moment	01	
		Not interested	02	→E_02
		Other	03	
<b>A_03</b>	Could I speak with another adult member of the household? <b>[THIS IS A CONFIRMATION FOR THE HEAD OF HOUSEHOLD TO ALLOW TO CONTINUE THE CONVERSATION WITH ANOTHER MEMBER OF THE HOUSEHOLD]</b>	Yes	01	→A_05
		No	02	
<b>A_03a</b>	And may I know what time would be more suitable for you to continue the interview?	DD MM YYYY, HH MM	01	→E_02
<b>A_03b</b>	As (prefill contact NAME) is not available, could I continue the interview with you or another adult member of the household?	Yes	01	
		No	02	→E_02
<b>A_04</b>	I am calling regarding the Labour Force Survey. You were informed about upcoming participation in the Labor Force Survey (enter date of CAPI light interview/SMS receipt), and you are receiving this call to carry out a short interview. May I continue with the interview now? <b>[THIS IS APPLICABLE IF THE PERSON REACHED IS NOT THE HEAD OF HOUSEHOLD]</b>	Yes	01	→A_05
		No	02	
<b>A_04a</b>	No problem, may I ask you the reason why you are not able to continue the interview now?	Busy at the moment	01	
		Not interested	02	→E_02
		Other	03	
<b>A_04b</b>	And may I know what time would be more suitable for you to continue the interview?	DD MM YYYY, HH MM	01	→E_02
<b>A_05</b>	I would like to confirm your address. Are you still living at <b>(HOUSEHOLD ADDRESS)</b> ?	Yes	01	→A_09
		No	02	→A_07
		Respondent never lived here	03	
<b>A_06</b>	I would like to make sure I've dialed the right number. Is this <b>(TELEPHONE NUMBER)</b> ?	Yes	01	
		No	02	→E_02
		Do not know	03	→E_02
<b>A_07</b>	Does anyone who was living with you at that address still live there?	Yes	01	
		No	02	→E_02
		Do not know	03	→E_02
<b>A_08</b>	Could you provide me with the current telephone number for that address?	Enter telephone number: _____		→E_02
<b>A_09</b>	I would like to confirm your National ID. Is it <b>(NATIONAL ID)</b> ?	Yes	01	→ next individual
		No, but I can provide an updated one	02	
		No, I don't want to provide this information	03	→ next individual

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		No, I don't know my National ID	04	→ next individual
<b>A_10</b>	Could you provide me with your current National ID?	Enter National ID: _____		

B: HOUSEHOLD MEMBERS				
ALL HOUSEHOLD MEMBERS				
<b>B_00</b>	National ID  [AUTOMATICALLY PRE-FIELD FROM B_00 to B_04 FOR INDIVIDUALS CONFIRMED IN SECTION A1, DATA TO BE CONFIRMED BY INTERVIEWERS]			
<b>B_01</b>	Individual's full name RECOROD THE NAMES OF ALL RESIDENT HOUSEHOLD MEMBERS EVEN IF THEY WERE ABSENT AT THE TIME OF CONTACT			
<b>B_02</b>	Relationship to head of household	HEAD OF HOUSEHOLD	01	
		HUSBAND/WIFE	02	
		SON/DAUGHTER	03	
		DAUGHTER IN LAW/SON IN LAW	04	
		GRANDSON/GRAND DAUGHTER	05	
		MOTHER/FATHER	06	
		BROTHER/ SISTER	07	
		GRANDFATHER/GRANDMOTHER	08	
		OTHER RELATIVES	09	
		DOMESTIC WORKER	10	
		NO RELATIONSHIP	11	
<b>B_03</b>	Sex	MALE	01	
		FEMALE	02	
<b>B_04</b>	Date of birth	DD MM YYYY		
<b>B_04a</b>	AGE [business rule if B_04 unknown] The age is calculated from question No. B_04.	.....		
<b>B_05</b>	Nationality	ISO 3166 CODE		
<b>B_06</b>	Are there any individuals living in the household, who are not registered, such as: 1- servants, drivers 2- temporarily absent household members 3- Relatives or friends who live with the household for more than six months	YES	01	→B_00
		NO	02	
FOR INDIVIDUALS AGED >=15				
<b>H_01</b>	The participant answering the survey	Direct person (self-representative provides answers)	01	
		Indirect participation (other cast)	02	
<b>B_07</b>	What is the individual's marital status?	Never been married	01	
		Married	02	
		Divorced	03	
		Widowed	04	
<b>B_08</b>	What is the highest educational qualification obtained successfully by the individual? RECORD HIGHEST EDUCATIONAL QUALIFICATION SUCCESSFULLY OBTAINED BY INDIVIDUAL ISCED 11 CODE			
	No schooling (Person did not enrol in regular education, including the illiterate or someone who can read and write)	X		→B_09a
	Early childhood education (includes nursery, kindergarten, and elementary school classes without completing the elementary certificate)	0		→B_09
	Primary education	01		→B_09
	Lower secondary education (general or vocational)	02		→B_09
	Upper secondary education (general or vocational)	03		
	Post-secondary non-tertiary education (post-secondary non-higher education includes general or professional associate diploma)	04		
	Short-cycle tertiary education (short-term higher education level including intermediate general or professional diploma)	05		
	Bachelor's or equivalent level (including Academic Bachelor, Technical Bachelor and Higher Diploma)	06		
	Master's or equivalent level (including masters and 6-year bachelor's degree programs)	07		
	Doctoral or equivalent level	08		

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<b>B_08a</b>	What is the specialization of the highest educational qualification obtained successfully by the individual?	Secondary or equivalent ISCED_13 CODE	01	
		Diploma above secondary or more ISCED_13 CODE	02	
		Other (specify) ISCED_13 CODE	97	
<b>FOR INDIVIDUALS AGED &gt;=15</b>				
<b>B_09</b>	In the last 4 weeks, did (you / the individual) enrolled in education? Individuals registered in educational institutions (school, university, college, etc...) (Includes all types of formal education: full time, part time, distance, morning shift, evening shift, adult education...etc.)	YES	01	
		NO	02	
<b>B_09a</b>	In the last 4 weeks, did (you/NAME) attend any courses, seminars or other training programs to develop specific skills?	YES	01	
		NO	02	

<b>FOR INDIVIDUALS AGED &gt;=15</b>				
<b>B_10</b>	During the 12 months preceding the survey did (you / the individual) get a training/professional course or program ?	YES	01	
		NO	02	
<b>→C_01</b>				

<b>C: EMPLOYED</b>				
<b>FOR INDIVIDUALS AGED &gt;=15</b>				
<b>C_01</b>	During the past 7 days, id (you / the individual) work for a wage, salary, or any commission, even if only for one hour? [It includes work as a paid apprentice]	YES	01	→C_06d
		NO	02	
<b>C_02</b>	During the past 7 days, did (you / the individual) work in any private activity owned or partly owned by the , even if only for one hour?	YES	01	→C_06b
		NO	02	
<b>C_03</b>	During the past 7 days, Did (you / the individual) assist in a family-owned business, even if only for one hour? [It includes individuals who worked without pay in a family-owned business]	YES	01	→C_06b
		NO	02	
<b>C_03a</b>	During the past 7 days, did (you / the individual) assist one of your family members in his/her work or job, even if only for one hour? [It includes individuals who worked without pay or assisted one of your family members in his/her work or job]	YES	01	→C_06d
		NO	02	
<b>C_04</b>	During the past 7 days, did (you/the individual) do any of the following activities for a wage or gain:			
	01	Selling products or provide services from home, or public places	01	→C_06b
			02	
	02	Selling products or provide services by electronic applications [Such as Harraj, noon,...]	01	→C_06b
			02	
	03	Delivering of passengers or orders using electronic applications or any other means such as (Careem, Uber, Hunger station, MRSOOL, own cars, ...)	01	→C_06d
		02		
<b>C_05</b>	During the last seven days, did (you\the individual) have a paid job or a business, from which (you/he/she) was temporarily absent?	YES	01	
		NO	02	→ C_06
<b>C_05a</b>	What is the main reason behind (your / the individual) absence from work in the past seven days? [DO NOT READ ANSWERS]			
	Waiting to start a new job or private business			01 →C_06
	Waiting to return to seasonal work			02 →C_05d
	Shift work, flexible work, nature of work, compensatory leave for overtime			03 →C_06a
	Annual leave, holidays and official holidays [including annual leave for teachers and instructors]			04 →C_06a
	Illness or accident injuries			05 →C_06a
	Maternity or paternity leave			06 →C_06a
	Requested a leave from work for studying or training purposes			07
	Personal vacation			08
	Reduction in work activity (temporary layoffs, work stagnation )			09
	Disorganization or suspension of work due to weather conditions, natural disasters, mechanical/electrical/communication breakdown, shortage of materials, etc.			10

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	Suspension of work due to Coronavirus pandemic (COVID-19)		90	
	Other (Specify) _____		97	
C_05b	In addition to the current absence period, will (you / the individual) return to (your / his) same job or work within 3 months or less?	YES	01	→C_06a
		NO	02	
		I don't know	98	
C_05c	During the current absence period, (do/does) (you/ the individual) continue to receive an income from (your/his) job or business?	YES	01	→C_06a
		NO	02	→C_06
		I don't know	98	→C_06
C_05d	During the current period of low or off season, (do/does) (you/ the individual) continue to do some work for that job or business in preparation for work in the next season?	YES	01	→C_06a
		NO	02	
C_06	During the last seven days, did (you / the individual) work in agriculture, hunting, raising birds, livestock, sheep, or for producing cheese and butter, or in fishing, beekeeping, or collecting firewood?	YES	01	→C_06b
		NO	02	→ D_01
C_06a	Was this work in .. <b>READ THE ANSWERS</b>	Agriculture, animal breeding, or hunting, or fishing	01	
		Or in other activities	02	→C_06d
C_06b	Are these products or services from this work intended ... <b>READ THE ANSWERS</b>	Only for sale	01	→C_06d
		Mainly for sale	02	→C_06d
		Only for family use	03	
		Mainly for family use	04	
C_06c	(Do/ does) (you / the individual) do this work for a wage, commission, or bonus?	YES	01	
		NO	02	→ D_01

**C: EMPLOYED**

C_06d	During the last seven days did (you the individual) have more than one job or business including those that you (he/she) had been absent from? (If the answer is 'yes', the following questions refer to your/his/her main job or business, i.e. the job or business in which you/he/she USUALLY works the largest number of hours per week.)	YES	01	
		NO	02	
C_07	What is (your/ the individual) profession or job title for the main job? [Example: secondary school teacher, surgeon, roads engineer, maintenance worker]	Job title or profession: ( <b>manual writing</b> )	01	
		Main tasks and duties: ( <b>manual writing</b> )	02	
		ISCO_08 CODE: ( <b>Choose from the Occupations Guide</b> )	03	
C_08	What is the name of the institution in which (you / the individual's) works? <b>(Write the name of the institution in detail)</b>	Entity name: _____	01	
		Domestic labor	02	
C_09	What kind of products or services are provided by (your/the individual) work entity?	Title of economic activity: ( <b>According to the response ;manual writing</b> )	01	
		Goods or services provided : ( <b>According to the response ;manual writing</b> )	02	
		ISIC 04 CODE: ( <b>Choose from activity guide based on the goods or services provided by the establishment</b> )	03	
C_10	In which sector (do/ does) (you/ the individual) work?	Public sector (includes all ministries, government agencies and institutions or state-owned companies, 50% or more ownership by the government)	01	
		Private sector (in enterprise, self-employed or an individual-owned activity, non-agricultural)	02	
		Agricultural sector (including informal agriculture sector, activities in farms, animal husbandry and hunting owned by individuals and households and does not include the organized sector of agricultural activities and animal husbandry owned by private companies)	03	
		Domestic worker	04	
		Non-profit organizations	05	
		International organizations or foreign embassy	06	
		Other (Specify) _____	97	
C_11	(Do/does) (you/the individual) work as ...?	An employee	01	



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	<b>READ THE ANSWERS</b> 1- If the answer to (C_10) is (01,05,06) (public sector, Non-profit Organizations, international organizations), unlock item (01) (employee) and item (05) paid apprentice only and item (04) A helper (without pay) in a family business or assist one of the family in his work or job 2- If the answer to (C_10) is (04) (Domestic worker), answer should automatically default to item (01) (employee)	An employer (with hired employees)	02	
		An own-account worker (without hired employees)	03	
		A helper (without pay) in a family business or assist one of the family in his work or job	04	
		A work as a paid apprentice	05	
If the answer to C_10 is (01,04,05,06) (Public sector, domestic worker, Non-profit organization, International organization or foreign embassy) move to question C_12b)				
<b>C_12</b>	Is the business (you / the individual) works for have commercial registers or a license to practice the activity? (For example: is registered in the Ministry of Commerce, registered in the tax system, zakat system, municipality license or any license to practice the activity)	YES	01	
		NO	02	
		I DON'T KNOW	98	
<b>C_12a</b>	What kind of financial account (financial statements) does the business keep?	Written financial accounts (complete set of written financial records)	01	
		Informal records (orders, sales and/or purchases)	02	
		No financial records kept	03	
		I DON'T KNOW	98	
IF THE ANSWER TO QUESTION C_11= (02 OR 03 OR 04) MOVE TO C_12c				
<b>C_12b</b>	Does (your/ the individual's) employer pay contributions to the [Pension Fund/ Health/ other for (you / the individual)? (The individual has a subscription and is registered with the General Retirement Organization, the General Organization for Social Insurance, or the employer provides health insurance)	YES	01	
		NO	02	
		I DON'T KNOW	98	

<b>C: EMPLOYED</b>				
IF THE ANSWER TO QUESTION C_10= (01 OR 06) MOVE TO C_13				
<b>C_12c</b>	In what kind of place (do/does) (you/individual) typically work? you are working in an office, in a store, in a farm: For example,	Office/ fixed location	01	
		Store (commercial shop)	02	
		factory /laboratory- workshop	03	
		At household's head house ( for domestic workers)	04	
		At his/her own home	05	
		At the client's or employer's home	05a	
		Fixed work station in malls, streets, or public places	06	
		Truck /mobile location	07	
		Farm/ barn to breed animals	08	
		Desert/ sea /forest	09	
		Construction site(s)	10	
		(Other) Specify-----	97	
<b>C_12d</b>	How many people(including you / the individual) are working in (your / the individual's) workplace? in your workplace, in addition to you , there is one or two or more persons For example,	One individual	01	
		2-4 individuals	02	
		5-49 individuals	03	
		50-249 individuals	04	

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		250 individuals or more	05				
		I do not know	98				
IF THE ANSWER TO QUESTION C_11= (01 OR 05) and C_12b=(01 or 02) MOVE TO C_15							
IF THE ANSWER TO QUESTION C_11= (02 OR 03 OR 04) MOVE TO C_15							
<b>C_13</b>	Are/is (you / individual) entitled to paid annual leave (or financial compensation for it)? <i>Applies to employees or paid apprentices – answer to C_12b =98</i>	YES	01				
		NO	02				
		I DON'T KNOW	98				
<b>C_13a</b>	Are/Is (you / individual) entitled to paid sick leave? <i>Applies to employees – answer to C_12b =98 and answer to C_13=1</i>	YES	01				
		NO	02				
		I DON'T KNOW	98				
<b>C_15</b>	How many hours (do/does) (you / the individual) <u>usually</u> work per day in (your / his) main job?						
	TOTAL OF USUAL WORKING HOURS PER WEEK  __						
	1- DAILY USUAL WORKING HOURS for main job						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
__	__	__	__	__	__	__	__
2- DAILY USUAL WORKING HOURS for other job? <i>IF THE ANSWER TO C_06d= 01</i>							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
__	__	__	__	__	__	__	__
3- DAILY USUAL WORKING HOURS for main and other job: <i>Automatically</i>							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
__	__	__	__	__	__	__	__

<b>C: EMPLOYED</b>								
IF THE ANSWER TO C_05= 01 (ABSENT FROM WORK) and total number of usual working hours in all jobs is more than 34 hours per week , please move to question C_17								
IF THE ANSWER TO C_05= 01 (ABSENT FROM WORK) and total number of usual working hours in all jobs is less than 35 hours per week , please move to question C_16								
<b>C_15a</b>	How many hours did (you / the individual) <u>actually</u> work in the past seven days?							
	1- DAILY ACTUAL WORKING HOURS FOR THE MAIN JOB							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
	__	__	__	__	__	__	__	__
	2- DAILY ACTUAL WORKING HOURS FOR THE other job <i>IF THE ANSWER TO C_06d= 01</i>							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
	__	__	__	__	__	__	__	__
	3- DAILY ACTUAL WORKING HOURS FOR main job and other job: <i>Automatically</i>							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	
__	__	__	__	__	__	__	__	
<b>C_15b</b>	How many actual working days per week? (calculated automatically from question C_15a) and the question is hidden							
in case the total number of usual working hours in all jobs is more than 34 hours per week , please move to question C_17								
in case the total number of usual working hours in all jobs is less than 35 hours per week , please move to question C_16								

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<b>C_16</b>	Do/does (you / the individual) want to work more hour per week to get extra income? (Overtime means the extra working hours in the main job or in another job) <b>(for employed persons with total usuall working hours less than 35 hours per week)</b>	YES	01	
		NO	02	→C_16c
<b>C_16a</b>	During the next two weeks, would (you / the individual) be able to work more hours per week if a job opportunity became available? <b>(for employed persons with total usually working hours less than 35 hours per week)</b>	YES	01	
		NO	02	→C_16c
<b>C_16b</b>	How many additional hours per week could (you/individual) work?	_____		
<b>C_16c</b>	why do (you / the individual) usually work less than 35 hours per week? <b>(for employed persons with total usually working hours less than 35 hours per week)</b>	Work nature (usual working hours are less than 35 hours)	01	
		Does not want to work more hours	01a	
		Inability to work for more hours for health issues or personal circumstances	02	
		Reduction in activity (work recession) for reasons related to the work activity	03	
		Reduction in work for reasons related to weather conditions, mechanical , electrical and telecommunication problems.	04	
		Unable to find a full time job or a job with more working hours.	05	
	Other (Specify)_____	97		
<b>IF THE ANSWER TO (C-11) IS (01,05) And IF C_11 =(02,03,04) → finish</b>				
<b>C_17</b>	What is the salary (you/ the individual) received last monthly for the main job including all allowances, financial benefits payments for overtime work ? <b>(ONLY FOR EMPLOYEE OR PAID APPRENTICE) Whoever answered in C_11 =01 or 05)</b>			
		Wage ( ) in SAR	01	
		Refused to inform about his wage or he does not know	99	
		He did not receive a wage	88	
<b>(Only paid employees and paid trainees) in (C_11) = (01, 05) → G_01</b>				

D: NOT EMPLOYED					
FOR INDIVIDUALS AGED >=15					
D_01	During the past four weeks, did (you/the individual) look for a job?	YES	01		
		NO	02	→D_03	
D_01a	During the past four weeks, did (you/the individual) take active action to get a job or follow up on a job application?	YES	01		
		NO	02	→D_03	
D_01b	During the last four weeks, did (you/ the individual) try to run a private business?	YES	01		
		NO	02	→D_05	
D_02	During the last 4 weeks have you...? <b>READ THE ANSWER (MULTI ANSWERS)</b>				
	01a - Used platform to find a job Unified National Employment Platform (UEP) (include TAQAT, JADARAH and SAED)?	YES During the last four weeks	01		
		NO	02		
	04 - Took a test, interview, or examination	YES During the last four weeks	01		
		NO	02		
	05 - Contact private employment offices (Need to clarify "private employment offices")	YES During the last four weeks	01		
		NO	02		
	06 - Applied to employers directly : private or public employers <i>It includes sending application and CV to public or private employers , directly or by e-mail or online)</i>	YES During the last four weeks	01		
		NO	02		
	07 - Asked friends, relatives, etc.	YES During the last four weeks	01		
		NO	02		
	08 - Placed or answered advertisements in newspapers or journal <i>The insertion or the answer of advertisements from a website (except website of public employment service) should be coded 1 here.</i>	YES During the last four weeks	01		
		NO	02		
	09 - Studied advertisements in newspapers, journals, or internet portals <i>The consultation of list of job vacancies in the entrance of the factories should be coded as 1 (yes)</i>	YES During the last four weeks	01		
		NO	02		
	10 - Posted / updated resume on professional /social networking sites For example, LinkedIn and bayt.com	YES During the last four weeks	01		
		NO	02		
11- Applied for a loan / financial assistance to start a new business	YES During the last four weeks	01			
	NO	02			
12- Applied for a license / permit to start a new business	YES During the last four weeks	01			
	NO	02			
13- Undertook the preparation to start a new business	YES During the last four weeks	01			
	NO	02			
14 - Awaiting for a call from a public employment (Public employment agency)	YES During the last four weeks	01			
	NO	02			
15 -Awaiting the results of a competition for recruitment to public sector	YES During the last four weeks	01			
	NO	02			
16 - Awaiting the results of an application for a job a private sector	YES During the last four weeks	01			
	NO	02			

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	97 Any other Methods? (specify)	YES During the last four weeks	01	
		NO	02	
	Did not take any action		96	→D_05
INDIVIDUALS WHO ANSWERED IN D_02 (14 to 16 ) AT LEAST ONE ANSWER YES ,AND No in 1 to 13 or 97 MOVE TO D_05				
D_01c	Did (you/the individual) look for a job...	In government sector only		
		In private sector only		
		In government and private sectors		
INDIVIDUALS WHO ANSWERED IN D_02 (1a-13 or 97) AT LEAST ONE ANSWER, MOVE TO D_04				
INDIVIDUALS WHO ANSWERED IN D_02 = (96) , MOVE TO D_05				
D_04	For how long (have/has) (you/ the individual) been without work and been looking for a job or trying to start a business? The period of searching for work is calculated only in the case that the individual is without work and is looking for work. In the event that the individual stops looking for work for a month, the period is calculated after the cessation and the previous period is not recorded within the period of searching.	less than a month	01	→D_09
		from 1 month to less than 3 months	02	→D_09
		from 3 months to less than 6 months	03	→D_09
		from 6 months to less than 12 months	04	→D_09
		from 1 year to less than two years	05	→D_09
		Two years or more	06	→D_09

D: NOT EMPLOYED				
D_05	At present, (do/does) (you/ the individual) want to work?	YES		
		NO		→D_07
D_06	(Have/Has) (you/ the individual) already accepted a job offer and will start to work soon, or will (you/he) start (your/his) own business soon?	YES		
		NO		→D_07
D_06a	How soon (do/does) (you/the individual) expect to start working in this new job or business?	1 month or less	01	→D_09
		More than 1 month to 3 months	02	→D_09
		More than 3 months	03	
D_07	What is the main reason why (you/the individual) did not try to find a paid job or start a business in the last four weeks? <b>DO NOT READ THE ANSWERS</b>	Waiting for work season	01	
		AWAITING RECALL FROM A PREVIOUS JOB	02	
		Feeling bored or tired from job seeking	03	
		I think there is no work suitable for me	04	
		Does not know an effective method to seek a job	05	
		Low educational qualification or training (lack of competences such as training/qualifications/ experience)	06	
		Work with family for self-consumption (agriculture/ hunting)	07	
		No work opportunities in the region	08	
		Lack of financial resources to establish a business	09	
		Enrolled to studying or a training program	10	
		Family responsibilities (home activities)	11	
		CONSIDERED TOO OLD BY EMPLOYERS	12	
		CONSIDERED TOO YOUNG OR FRESH GRADUATE BY EMPLOYERS	13	
		Retired	14	
		Self sufficient	15	
		Deficiency, disability or other health issues	16	
		Waiting for the results of a previous job application	17	
		Lack of infrastructure (assets, roads, transportation means, work services)	18	
		Pregnancy/ children	19	
		facilities with household /Not citizen (Not authorized to work)	20	
Other (Specify) _____	97			
Because of Corona Pandemic (COVID-19)	90			
D_08	Did (you/the individual) look for a paid work or try to run a private business during the last 12 months?	YES	01	
		NO	02	
D_09	If a job or business opportunity had been available, could (you/the individual) have started working last week?	YES	01	If the individual is unemployed →D_09b
		NO	02	
D_09a	Or could (you/the individual) start working within the next two weeks?	YES	01	If the individual is unemployed →D_09b
		NO	02	→DONE
D_09b	If (you / the individual) were offered a job in the private sector, would (you/he) accept it at the prevailing wage, benefits and allowances?	YES	01	
		NO	02	
D_09c	In case (you/ the individual) were offered a job in the private sector, which is not in your immediate neighbourhood, what is the maximum commuting time (you/he) would accept?	one hour maximum	01	
		two hours maximum	02	
		More than two hours	03	
		I will not accept a job outside my region of residence	04	
D_09d	In case (you/ the individual) were offered a job in the private sector, how many working hours per day would (you/he) accept?	Less than 6 hours	01	
		6 hours	02	
		8 hours	03	
		Occasionally more than 8 hours	04	

D: NOT EMPLOYED				
D_10	Did (you/the individual) work for a wage or in any private activity owned or partly owned by (you/ him) in the past?	YES	01	
		NO	02	→DONE
D_10a	Since when did (you/the individual) stop working?	less than a month	01	
		from 1 month to less than 3 months	02	
		from 3 months to less than 6 months	03	
		from 6 months to less than 12 months	04	
		from one year to less than two years	05	
		Two years or more	06	
D_10b	Why did (you / the individual) leaves (your/his) last job or activity? <b>DO NOT READ THE ANSWERS</b>	Work is completed (end of temporary contract)	01	
		Demission	02	
		Lay off by employer	03	
		Enterprise liquidation (Business failure)	04	
		Retirement	05	
		Short working hours	06	
		Long working hours	07	
		Low wages or salaries	08	
		Two-shifts job	09	
		Workplace is too far from my home	10	
		Job requires physical and mental efforts	11	
		Work injuries	12	
		Health reasons	13	
		Family reasons	14	
		Other	97	
		Because of Corona Pandemic (COVID-19)	90	
D_10c	What was (your/the individual) profession or job title of (your/his) last job? [Example: secondary school teacher, surgeon, roads engineer, maintenance worker]	Job title or profession: (According to the respondent manual writing)	01	
		Main tasks and duties: (According to the respondent manual writing)	02	
		ISCO 08 CODE: (Choose from Classification)	03	
D_10d	What kind of products or services were provided by (your/the individual) work entity in (your/his) last job?	Title of economic activity: (According to the respondent manual writing)	01	
		Goods or services: (According to the respondent manual writing)	02	
		SIC 04 CODE: (Choose from Classification)	03	
D_10e	In which sector did (you / the individual) work in (your/his) last job?	Public sector (includes all ministries, government agencies and institutions or state-owned companies, 50% or more ownership by the government)	01	
		Private sector (in enterprise, self-employed or an individual-owned activity, non-agricultural)	02	
		Agricultural sector (including informal agriculture sector, activities in farms, animal husbandry and hunting owned by individuals and households and does not include the organized sector of agricultural activities and animal husbandry owned by private companies)	03	
		Domestic worker	04	
		Non-profit organizations	05	
		International organizations or foreign embassy	06	
		Other (Specify) _____	97	
D_10f	In (your/the individual) last job, did (you/the individual) work...? Read the Answers  1- If the answer to (C_10) is (01,05,06) (public sector, Non-profit Organizations, international organizations), unlock item (01) (employee) and item (05) paid apprentice only and item (04) A helper (without	Employee	01	→DONE
		Employer (with hired employees)	02	→DONE
		Own-account worker (without hired employees)	03	→DONE
		Helper (without pay) in a family business or assist one of the family in his work or job	04	→DONE
		Work as a paid apprentice	05	→DONE

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	<p>pay) in a family business or assist one of the family in his work or job</p> <p>2- If the answer to (C_10) is (04) (Domestic worker), answer should automatically default to item (01) (employee)</p>			
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G: COVID-19				
FOR EMPLOYEE AND PAID APPRENTICE				
<b>G_01</b>	Since the beginning of Corona Pandemic (COVID-19) until now, did (you/the individual) work from (your/his) workplace (Physical attendance in the workplace) once at least?	YES	01	
		NO	02	
<b>G_02</b>	Since the beginning of Corona Pandemic (COVID 19), did (you/the individual) work remotely outside (your/his) workplace once at least?	YES	01	→G_04
		NO	02	
<b>G_03</b>	why did (you/individual) not work?			
	[THE QUESTION IS ASKED ONLY IF THE ANSWER IN QUESTIONS G_01 AND 2 G_02 IS NO]			
	The employer did not assign any tasks to me		01	→DONE
	Compulsory leave		02	→DONE
	Other (Specify) _____		97	→DONE
<b>G_04</b>	Have the working hours been affected during the last month due to the Corona Pandemic (COVID19) compared to the working hours before?	Fewer working hours	01	
		No change	02	
		More working hours	03	
<b>G_05</b>	Was (your/the individual) monthly wage or income affected during the last month due to Corona Pandemic (COVID19) compared to (your/his) wage or income before?	Decrease in wage	01	
		No change	02	
		Increase in wage	03	

**E : RESPONSE STATUS (CAPI)**

E_01							Number of calls						
		First call		Second call		Third call							
Date	_ _ _ _ _ _ _ _ _	Date	_ _ _ _ _ _ _ _ _	Date	_ _ _ _ _ _ _ _ _								
Time	_ _ _ _	Time	_ _ _ _	Time	_ _ _ _								
E_02							Response status						
Sequence	Response Status			Detail description									
1	Complete Response			All individuals in the household gave the full data for all questions (with the right identities) + and have a labor force status for everyone within the household									
2	Partially Response			There is at least one individual (15+) provided the labor force status (classified: employed - unemployed - outside the workforce) of the same household									
3	Completed Response: There's an individual without an ID number			All individuals in the household gave the full data, and there's at least one individual with an incorrect identity or identity missing.									
4	Completed Response: There are individuals who have not been added			It gave the full data and there are individuals who have not been added (for various reasons) with a practical case for all completed individuals (We need to add a note or clarification to distinguish this household)									
5	Partial Response and there's no member of household completed the survey questionnaire.			It gave partial data, but no one has a LFS status (classified: employed, unemployed, out of the workforce) for the same household									
6	Partially Response – initial information from the National Information Centre			The existence of basic data from the National Information Centre among family members provided and no one of individual with an LFS status (classified: employed- unemployed outside the workforce)									
7	The respondent does not speak the languages available to the General for Statistics			Head of household (reported/found) unable to speak languages available to the General Statistics Authority									
8	The respondent refused to respond.			The head of the household refuses to respond									
9	No one is qualified to answer			"For example: The respondent is a child, or a person who says that the owner of the mobile phone is not present									
10	The Respondent requested visit again at another time			The head of the household requested a further visit without answering any part of the form and set the time (temporary and not a final result of the response)									
11	The Respondent asked to complete the rest of the questions at another time			The head of household requested a further visit and identified it (temporary and not a final result of the response)									
12	Non-resident			The Head of household (reported/found) to follow international missions, diplomacy or other reasons (written as a reason not to reside)									
13	There's no answer			"For example, 1-the family was not in the dwelling during three visits 2-The family was in the dwelling but the CAPI researcher could not contact any family member (for example the door was not opened) 3-The neighbours stated that the dwelling is occupied " CAPI researcher could not interview any family member									
14	Out of scope			Dwelling status A_00 ((3-6) & (08_15)&(17-19))									
15	Unkown (temporarily)												
E_03							Identification Number						
Name of respondent individual:			01	mandatory									
Mobile number:			02	mandatory									
E-mail:			03	optional									

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<b>E_04</b>	The individual does not know the ID number at the time of calling	<b>8888888888</b>	
	The individual refused to provide the ID number	<b>9999999999</b>	